

**ANNEXURE**

**SPECIMEN DRAFT OF STUDENT AND PARENT'S UNDERTAKING/ AFFIDAVIT**

(Notarized on Rs. 10/- Stamp Paper)

*(to be submitted by each student and his/her parent/legal guardian at the time of admission)*

I \_\_\_\_\_ (Name of the student) S/o, D/o \_\_\_\_\_  
aged \_\_\_\_\_ years (Deponent-1) and I \_\_\_\_\_ (Name of the Parent/  
Legal Guardian) S/o, D/o \_\_\_\_\_ aged \_\_\_\_\_ year (Deponent-2),  
R/o \_\_\_\_\_,  
presently at \_\_\_\_\_ (place), do hereby solemnly affirm, undertake, and declare  
as under:

1. That the Deponent-1 \_\_\_\_\_ (name of the student) is physically and mentally healthy. He/ She is not suffering from any chronic ailment, depression, etc. which may adversely affect his/ her studies and or behavioural pattern.
2. That the Deponent-1 \_\_\_\_\_ (name of the student) has been provisionally admitted to the course of \_\_\_\_\_ at the GLA University, Mathura, which will automatically stand cancelled if the deficiency/ deficiencies is/ are not removed by the stipulated time. The refund of fee deposited, if any will be as per the rules and regulations of the statutory bodies in force.
3. That the documents and other information submitted to the University are true to best of our knowledge and belief. We (both the Deponents) understand that if any document or information is found to be false, the admission of the Deponent-1 \_\_\_\_\_ (name of the student) is liable to be cancelled without any refund of the fee deposited for which we shall never stake any claim.
4. That the Deponent-1 \_\_\_\_\_ (name of the student) is neither pursuing nor shall pursue any other course as well as undertakes not to engage himself/ herself in any job after his/her admission to the GLA University until registration for completion of the said course work.
5. That we (both the Deponents) have received copies of the Prospectus of the University as well as the Rules and Regulations of the Hostels of the University. We (both the Deponents) have read & understood and have been explained thoroughly all the information contained in them and undertake to abide by them in letter and spirit.
6. That the Deponent-1 \_\_\_\_\_ (name of the student shall not involve any time in any indisciplinary act; else, he/ she will be liable for punishment including expulsion/ rustication as per the Ordinances of the University in force and that shall be binding on us.
7. That the Deponent-1 \_\_\_\_\_ (name of the student) will attend all theory, tutorial, laboratory classes and will maintain attendance above 75% in each subject in every semester/ trimester in order to be able to appear in the examinations as per the Ordinances of the University in force and that shall be binding on us. We are fully aware that the attendance will be given only to the registered students for the semester/ trimester.

Contd. ....

8. That we (both the Deponents) shall verify on our own the status of attendance and the performance of the Deponent-1 \_\_\_\_\_ (name of the student). If we (both the Deponents) find any anomaly, we (both the Deponents) shall contact the concerned teacher/ Head of the Department/ Director and get it corrected, if incorrect.
9. That we (both the Deponents) hereby undertake to pay the fee as per the fee structure regularly each year during the course of studies of the Deponent-1 \_\_\_\_\_ (name of the student) by the date specified by the University. We are fully aware that, if fee is not paid by date of registration, the student will not be treated as registered and a late fee @ Rs. 100/- per day will be levied for first 10 days of the semester/ 7 days of the trimester and thereafter, the registration will be done only with a late fee of Rs. 2,000/- (Rs. Two Thousand only); the time limit for it being fifteen days after the start of the semester/ ten days after the start of the trimester. Thereafter, the registration shall stand closed for the semester/ trimester.
10. That the Deponent-1 \_\_\_\_\_ (name of the student) shall maintain good behavior and conduct. He/ she shall abide by all the provisions of the Ordinance pertaining to discipline and conduct of the students.
11. That the Deponent-1 \_\_\_\_\_ (name of the student) has been informed that Ragging in the University is strictly prohibited in view of the order of the Hon'ble Supreme Court and in this respect separate affidavits are being submitted by us.

Deponent-2  
(Guardian)

Deponent-1  
(Student)

**:: Verification ::**

Verified at \_\_\_\_\_ (place) on this \_\_\_\_\_ Day of \_\_\_\_\_ in the year \_\_\_\_\_ that the contents of above undertaking/ affidavit are true to the best of our knowledge and belief, no part of it is false and nothing material has been concealed there from.

Deponent-2  
(Guardian)

Deponent-1  
(Student)

**(Father/ Mother, in case Father is not alive/ Legal Guardian, if Parents are not alive)**