

Ref. No. COE/07/17-18

Date: 08.12.2017

**EXAMINATION CELL**

**NOTICE**

**Regarding Clearing of Backlog of Laboratory Subjects**

The students of **Second and Higher Years** of B. Tech. and all years of other programmes having **detained status** or **Fail Grade** in any of the **laboratory subject** of **Odd Semester** can register for a **maximum of two subjects** during **December 13-22, 2017** by **filling the prescribed Form-01**, available with office of the HoD / CoE, and **depositing it back in office of the CoE with requisite fee** so that the laboratory classes can be arranged for them by the respective Heads of the Departments during winter break.

*It will be mandatory for a registered student to perform all laboratory experiments of the subject of registration and then only, he / she shall be eligible to appear in the Final Examination of the Laboratory Subject.*

The record of experiments performed by registered students along with final marks shall be sent by the Head of the Department along with name of the faculty taking the laboratory classes and name of the supporting staff assisting the faculty, within three days after the examinations, to the undersigned.



(Prof. Atul Bansal)  
ACOE

CC:

1. PS to the Hon'ble Chancellor for kind information of the Hon'ble Chancellor
2. PS to the Hon'ble Vice Chancellor for kind information of the Hon'ble Vice Chancellor
3. Dean, Academic Affairs / Pro-Vice Chancellor for his kind information.
4. Registrar for his kind information.
5. Directors for their kind information.
6. Heads of the Departments & Principals to download this Notice for display on the Notice Boards and the attached Form-01 for needful in time.
7. Web Administrator to upload on the University Website in Examination Menu.
8. Notice Board-Examination Cell.