

Academic Affiliate Agreement

The IET Academic Affiliate Agreement is made on **26th April, 2019** by and between **IET Services (India) Private Limited ("IET Services")**, a body incorporated under the laws of India whose registered office is at Unit No. 405 & 406, 4th Floor, West Wing, Raheja Towers, M G Road, Bangalore, and which is a wholly owned subsidiary of the Institution of Engineering and Technology ("The IET"), a body incorporated by Royal Charter and a charity registered in England and Wales (no.211014) and Scotland (no.SC038698) whose registered office is at Savoy Place, London, WC2R0BL and has the sole and exclusive distributorship to market and sell in its own name, "The IET" memberships in India;
AND **Ganeshi Lal Aggarwal University, Mathura** for the confirmed partnership status of Academic Affiliate.

The IET Academic Affiliate Agreement will be referred to as the Agreement and **Ganeshi Lal Aggarwal University, Mathura** will be referred to as the University hereinafter.

1. Term:

This Agreement shall begin on **1st May 2019** and will end on **30th April 2020** which is the confirmed duration period. Provided, however, the student membership(s) availed under this Agreement will continue for the duration of the course (up to four (4) years).

2. Acceptance:

The Student memberships will be for the duration of a course. In signing this Agreement the Institute will motivate students for student memberships.

Current student membership fees* are as follows:

For first and second year students (fees for duration of course): INR 3,450.00

For third year students (fees for duration of course): INR 2,100.00

For fourth year students (fees for duration of course): INR 1,300.00

*The fees may change each year

Total Number of IET Student memberships (*anticipated at time of signing Agreement*)

Year	Undergraduate	Postgraduate
First		
Second		
Third		
Fourth		

Total student memberships __.

3. Additional—Membership fees paid by the University for University employed staff:

The IET Membership must be for a twelve (12) months period and is relevant to Associate or Member categories. All IET Memberships for University employed staff, under the terms of this Agreement, will have one start date. University staff with current IET Membership will have their start date aligned to one start date.

In signing this Agreement the University undertakes to pay IET Membership fees for at least **20** faculty staff.*

*This number will be maintained by the university in order to keep its Academic Associate status.

The current Member / Associate fee is INR 6,900.00.

4. Charges:

The University will issue a purchase order to IET Services. The purchase order should cover the cost of Student membership for the maximum number of Students expected to participate in the scheme and the cost of IET Membership for University employed staff expected to participate in the scheme. The IET will invoice the University for the exact number of IET Student, Associate and Member applications received, which may be more than one invoice.

University purchase order number:

5. Student membership applications:

The University agrees to forward the IET Student, Associate and Member application forms, as detailed in sections 2 and 3 above, at the earliest opportunity, to IET Services, Unit No.405 & 406, 4thFloor, West Wing, Raheja Towers, M.G. Road, Bangalore, 560001, India. Alternatively, IET Service's Academic Account Manager may collect the IET Student, Associate and Member application forms from the University.

6. Contact and payment details:

University & Dept. Name: Ganeshi Lal Aggarwal University, Mathura
Contact Name:
Position:
Email:
Tel No.:
Course Title: Academic Affiliate

University Invoice Address (Accounts Payable)
17km Stone, NH-2, Mathura-Delhi Road Mathura, Chaumuhan, Uttar Pradesh 281406
Tel no. 05662 250 900

For office use only:

IET Darwin Academic Affiliate code group
IET Account Manager



Terms and conditions:

1. This IET Academic Affiliate Agreement is between: IET Services (India) Private Limited ("IET Services") & Ganeshi Lal Aggarwal University, Mathura
2. The IET Academic Affiliate Agreement will be referred to as the Agreement and Ganeshi Lal Aggarwal University, Mathura will be referred to as the University hereinafter.
3. In signing this Agreement the Institute will motivate students for student memberships. The Student memberships will be for the duration of course (up to four (4) years).
4. To be eligible for the IET Academic Affiliate Scheme a University must agree to pay for faculty staff (as agreed in section 3 overleaf) to become IET Members, either Associate or Member category, for a period of 12 months. IET memberships awarded under this scheme will have one start date for all Associates or Members. Existing IET Members, in any category, will have their current membership start date aligned to the new scheme start date where the University is paying the membership fees. The University will not be entitled to claim a refund for any University staff that leaves the University's employment during the twelve (12) month IET membership period.
5. Newly recruited University staff will be eligible to join the scheme with the same scheme start date. Staff nominated for IET memberships by the University are required to submit their applications along with the necessary supporting documents within 4 weeks from the scheme start date/payment date. There will be no refunds by IET Services, in case of non-receipt of any new applications within the specified timeline.
6. Three (3) months before the IET membership end date, the University will confirm to IET Services the names of members who need to be removed from the scheme for the next membership renewal period and the names of new University employed staff who will be applying for IET membership under the scheme. If the University is renewing the membership payment for existing Members, payment will be required two (2) months in advance of the membership end date.
7. If the Agreement between IET Services and the University is not renewed, the University agrees to inform their staff and Students that the responsibility of renewing and paying for their respective IET membership will be an individual requirement.
8. "Student membership" as defined in Bye-law 13 of the IET is suitable for those undergoing a programme of study, as required by the IET's Board of Trustees, and who intend to satisfy the requirements for the category of Member of the IET. All IET members in any category need to comply with the Rules of Conduct and the Bye-laws of the IET. IET Student member advantages are detailed at www.theiet.org/membership.
9. Membership fees are detailed on the IET Service's website [www.theiet.in] Membership fees are reviewed at the beginning of each calendar year at IET Services' sole and absolute discretion.
10. An IET Services staff representative will deliver a membership recruitment talk and issue IET Student and Associate and Member application forms to the University students and relevant University employed staff, at a time and location mutually agreed with the University.
11. University students and relevant University employed staff will be invited to complete and return the IET Student, Associate and Member application form to the IET Services staff representative. The IET Services staff representative will collect, check and return all completed forms to IET Services ensuring the correct number of IET Student, Associate and Member applications are returned.
12. Within two (2) weeks from the date of execution of this Agreement, the final implementation plan (format provided by IET Services) with all the requisite details/information mentioned by the University will be executed between IET Services and the University. If the implementation plan is not in place/has not been finalized, IET Services will not be able to effectively deliver the Academic Affiliate services/activities to the University and cannot be held responsible for such non-delivery of services/activities.
13. A purchase order will be raised by the University for the anticipated maximum number of University students and relevant University employed staff, required under the terms of the Agreement, which will be submitted to IET Services along with this Academic Affiliate application form.
14. Upon receipt of a valid purchase order from the University, IET Services will issue an invoice against the purchase order for payment for the minimum number of IET Student member's and University employed staff.
15. IET Services reserves the right to cancel the membership of the IET Students, Associates and Members when payment from the University, under the terms of this Agreement, is not received within the payment term period.
16. Payment for each IET Student, Associate or IET Member is final and regardless of circumstance there will be no refunds. Transfer of membership between IET Student, Associate or IET Members is not permitted and any transfer in violation of this requirement will be treated as null and void and IET Services will not be obligated to extend any benefits to transferees. The University must inform IET Services of any IET members who leave the University.
17. Full-time postgraduate students are eligible for IET Student membership. Part-time postgraduate students are not eligible for IET Student membership.
18. The University gives IET Services and/ or the IET permission to use the University logo on the IET Services or The IET website and in marketing and sales of the IET's Academic Affiliates scheme, as per the University's Brand Guidelines.
19. The University will obtain the prior written consent of IET on a case by case basis and strictly comply with the IET Brand Guidelines before using the IET Academic Affiliate logo in any communications, marketing material etc.
20. Renewal of this Agreement will be done on an annual basis subject to mutual agreement by both parties.
21. Either party may cancel the Agreement under the following conditions:
 - (i) If, during the duration of the Agreement period, either party has failed to meet the conditions of the Agreement.
 - (ii) If, during the duration of the Agreement period, both parties have agreed to cancel by mutual consent.

In either case, three calendar months' notice, in writing, will be required by both parties.
22. The parties hereby undertake to comply with the provisions of the Indian Data Protection Rules prescribed under the Indian Information Technology Act, 2000 and the Information Technology (Reasonable Security Practices and Procedures and Sensitive Personal Data or Information) Rules, 2011 as well as with the UK Data Protection Act 1998 and any related legislation in so far as the same relates to the provisions and obligations of this Agreement.
23. IET Services reserves the right to adapt or change IET Academic Affiliate benefits and will provide the University, three calendar months' notice in writing of change(s).

Signature (University)

Print Name:

Ashok Kumar Singh
Registrar

Position:

GLA University, Mathura (U.P.)

Date

Signature (IET)

Print Name: Mr. Raghavan

Position: Head – Membership and Partnership

Date: 03-05-2019



This form should be returned to IET services (India) Private Limited, Unit No 405 & 406, 4th Floor, West wing, M.G.Road, Bangalore-560001,India